



Terms of Reference for a Consultancy by Green Africa Foundation to Develop Training Materials on Beehive Establishment and Management

About Green Africa Foundation

Green Africa Foundation is a Kenyan non-profit organization which was founded in 2000 and in 2006, the foundation was registered under the registrar of societies under section 10 of the Societies Act of Kenya as a local non-profit organization. Our vision is to “Green Africa” and our mission is “To empower communities with innovative models for sustainable natural resource management”. We focus on implementing practical hands-on community driven projects towards greening Africa while ensuring sustainable environmental conservation and natural resource management, food security, climate change mitigation and adaptation, environmental governance, adequate policy and social integration.

Position: Green Africa Foundation is sourcing for a Consultancy to develop a comprehensive training plan, manuals and tools on bee hive establishment and management, and book keeping for target groups in Kitui County in a project dubbed: Community Empowerment and Skills Training through Green Africa Village Model in Kitui County under Australian High Commission and Green Africa Foundation Partnership.

Reports to: Green Africa Foundation

The Project

Through funding by Australian High Commission under the Direct Aid Programme (DAP), Green Africa Foundation is implementing a project dubbed: Community Empowerment and Skills Training through Green Africa Village Model in Kitui County.

The Green Africa Village Model is a holistic model that seeks to connect economic development with the environment while providing transparent and credible results. The project is community-driven and centered which helps empower community groups engaged in affordable and clean energy, tree production and apiculture. The project goal is to enhance inclusive community resilience to livelihoods and environmental conservation. At the center of the project is women and youth empowerment and inclusion in the green development initiatives.

Scope of Work

1. The consultant will be expected to develop training materials on beehives establishment and management. Training materials will be manuals and flyers. The training manuals should contain a wide spectrum on the state of honey production, markets, gaps and opportunities. Must include pros and cons in apiculture.
2. The consultant will be expected to present the draft training materials to Green Africa Foundation for approval.
3. The consultant will be expected to present the training materials to stakeholders for validation. Green Africa Foundation shall organize the validation workshop while the consultant will facilitate.
4. Submit final copies of the training materials to Green Africa Foundation.
5. Prepare and submit a copy of a comprehensive training plan on bee production to stakeholders.
6. Train stakeholders on bee production.
7. Prepare and deliver a report to Green Africa Foundation after every training.
8. Develop a follow up plan for Green Africa Foundation at the end of the assignment.

Deliverables

1. An Inception report with a well outlined work plan.
2. Draft training materials and IEC materials for approval.
3. Final copies of training and IEC materials after validation.
4. A presentation on the trainings at the end of the trainings.
5. Follow up plan.

Duration of the Assignment

The Consultant will be engaged for 5 work-days **spread over the month of March, 2022** to deliver on training materials and IEC materials then **from April-June** for the three training sessions. The consultant will work with the target groups in the strategic contact area with the help of Green Africa Foundation.

The consultant is expected to come up with a work plan based on the number of the proposed working days.

Qualifications

The preferred candidate should possess the following qualifications:

1. A professional degree in a related field such as; Agroforestry, Natural Resource Management, Environmental Community Development; a Master's Degree in any relevant field will be an added advantage.
2. Broad experience and record of consulting in the above field for not less than 5 years.
3. Evidence of similar assignments (at least 3) previously conducted elsewhere in the ASALs.
4. Excellent communication skills (oral, written and presentation skills).
5. Ability to create and nurture effective working relationships with the project's clients.

Coordination and Management

The consultant will be reporting to the Projects Manager of Green Africa Foundation on a regular basis and shall submit all deliverables highlighted in the TORs as per the agreed work plan.

How to apply

Individuals / consortium that meet the requirements should submit an Expression of Interest with a detailed financial proposal and their Curriculum Vitae through info@greenafricafoundation.org

The applications should be submitted not later than **23rd February, 2022 @ midnight**. Submitted applications past this time will be automatically declined.

Green Africa Foundation encourages interested parties to submit the above requirements as soon as possible for evaluation. Persons with disabilities, women and the youth are highly encouraged to apply

Contacts

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